



## **Nursery Funding and Additional Fees**

### **Nursery Session Times**

AM Session – 8.40 am to 11.40 am (15 hours Mon – Fri)

PM Session – 12.15 pm to 3.15 pm (15 hours Mon – Fri)

Full Time Session - 9.00 am to 3.00 pm

Full Time Session with additional time – 8.40 am to 3.15 pm

### **Free Universal Entitlement**

All three- and four-year-olds are entitled to 15 hours of free early education per week during term time (38 weeks per year).

Our AM Sessions are offered to a child who is due to start Reception the next academic year.

Our PM Sessions are offered to a child who is not due to start Reception the next academic year. That child's session will change from PM to AM when they are due to start the following academic year.

### **Eligibility for 30 Hours Free Childcare**

Parents may qualify for the extended 30 hours of free childcare if both parents earn, on average, the equivalent of 16 hours per week at the national minimum wage.

To check eligibility, parents should visit the Government's website.

Parents can only begin claiming their 30 hours of free childcare from the term following the date they receive confirmation from HMRC. Therefore, parents are encouraged to apply as early as possible.

If eligible, parents must provide a 30-hour code and their National Insurance Number on the Parent Declaration form. As the free childcare cannot be claimed until the code has been verified, parents must submit this information promptly to avoid any delays.

For complete information on early years funding, including eligibility and support options, please visit the [Childcare & Early Years Education - Best Start in Life](#) website for more information.

Parents must reconfirm their eligibility for the free childcare entitlement every three months. HMRC will send reminders to ensure parents stay updated on their eligibility.

## **Full-Time Places**

For full-time places, any additional hours beyond the universal 15-hour-per-week entitlement will incur an extra charge. If parents qualify for the 30 hours of government-funded childcare (as outlined in the "Eligibility for 30 Hours Free Childcare" guidelines), these extra hours will be funded directly by the government.

If it suits your family routine, especially when dropping off siblings, we provide an option to pay to extend our full-time sessions to run from 8:40 am to 3:15 pm. This add-on is charged at 35 minutes per day. However, the 35-minute additional supervision between sessions exceeds the 30-hour free entitlement and will incur a charge, which is charged at the same rate as the funding the school would receive from the Local Authority.

35 minutes additional supervision (20-minutes AM & 15 minutes PM) £2.76 per session.

Fees are reviewed annually in March, with one month's notice being given of any changes.

## **Fees**

Fees are calculated at the end of each half term for the upcoming term, and full payment is required within two weeks of receiving the invoice via email. All payments can be viewed on Arbor, where payments should be made. Fees are still payable if your child is absent for any reason, including illness or holidays taken during term time.

## **Late Payment for additional supervision**

If fees are paid late, the additional supervision may be withdrawn until payment is made.