



*Archdiocese of Birmingham*

**ST. JOSEPH'S CATHOLIC PRIMARY SCHOOL**

**Fiennes Road, Banbury, Oxon OX16 0ET**

Head Teacher: Ms Clare Smith

5<sup>th</sup>. September 2018

Dear Parents & Carers

It was lovely to meet so many of you on the playground this morning and to welcome you and your children back to St Joseph's. We hope you have all had a refreshing summer holiday – at least this year we enjoyed some excellent weather.

The children are all looking very smart – thank you!

Dates for the calendar will all be published on our website [www.st-josephs-banbury.oxon.sch.uk](http://www.st-josephs-banbury.oxon.sch.uk) under the Our School and Calendar of Events buttons. Please do keep an eye on this page to stay ahead of events as they come up. Our Term Dates are also published on the site under the Our School and Term Dates buttons. Our term dates are not necessarily the same as other local schools so please take note of dates on here. For example, we will finish on **Thursday 20<sup>th</sup> December** for Christmas and have an INSET day planned for Monday 7<sup>th</sup> January 2019. As last year, we will also finish earlier than most schools on Friday 19<sup>th</sup> July. This will benefit those of you who will want to book flights/holidays as you will be able to do so ahead of the official County school holiday dates; however, any holiday taken before this date or otherwise in term time will NOT be authorized.

**Safeguarding**

I would like to remind you at this early point in the term that Mrs Hardie and I are the Designated Safeguarding Leads in the school and we should be your first port of call if you have any concerns about a child in the school.

Please remember that we must have written notification if anyone other than the usual parent/relative is going to be picking your child/ren up from school. In an emergency situation you can phone the school and leave a message with us, but otherwise we will not release children into the care of another adult unless we have had prior notification from you. I know you will understand that this is in the interests of the safety of all children and will understand that, as most children have a new teacher this year, we would like you to renew any letters of permission rather than presume that the new teacher will know your personal circumstances.

On another safeguarding note, if you arrive after 8.50 a.m. please bring your child in through the front office.

## **Uniform**

We always have a number of pieces of lost and forgotten articles of uniform. Where a piece of uniform is named then this can be returned to its owner, however many pieces of uniform are not named and we intend now to offer these for sale at regular intervals through the year. This will help parents to buy bits of uniform at a very reasonable price and will also raise a little money for the PTA.

If you do not want to have to buy your child's uniform back, please make sure you put a name in it!

## **Breakfast Club**

Breakfast Club will continue this year and we will be ready to receive children from Monday 10<sup>th</sup> September.

## **Family Assemblies**

Our family assemblies will continue to take place on Friday afternoons at 2.30 p.m. and we hope to see as many of you there as possible. The first assembly will be on Friday 14<sup>th</sup> September.

Please keep your eye on the school website for a full calendar of events and for updated information and news.

Thank you for your continued support of St Joseph's. We have achieved so much together and there is a really positive atmosphere in and around school.

Yours sincerely



Clare Smith  
Headteacher